

ACADEMIC INFORMATION

Academic Information

University of Northwestern offers programs leading to master's degrees, bachelor's degrees, associate degrees, and certificates. (Note: Students enrolled in Adult Undergraduate or Graduate Studies programs should refer to the academic information in the College of Graduate, Online, & Adult Learning catalog, which supercedes the information in this section, where applicable.)

Semesters consist of 14.5 weeks of classes followed by a four-day final examination period. Further, each semester is divided into two half-semester called "quads" (i.e., one-fourth of an academic year), during which most 2-credit courses are offered. Fall semester is subdivided into Quad 1 (first half) and Quad 2 (second half) and spring semester into Quad 3 (first half) and Quad 4 (second half). Each quad has its own deadlines for registering, adding, and withdrawing and its own tuition refund schedule—all based on the number of working days in the session that have elapsed.

Academic Advising

Each degree-seeking student is assigned a faculty advisor. The mission of academic advising at University of Northwestern – St. Paul is to empower students to make informed decisions and to develop and implement academic plans in order to attain their educational, career, and life goals. The advising process involves purposeful interaction and shared responsibilities between students and advisors, while utilizing appropriate tools and resources.

Academic Calendar

The Registrar uses Northwestern-approved principles to develop the annual academic calendar for the Traditional Undergraduate program. The Registrar coordinates with the School of Nursing to determine academic calendar dates that are unique to program needs. The Registrar also coordinates with the College of Graduate, Online, & Adult Learning to have approved principles to develop the Office of Dual Enrollment and the Office of Adult & Graduate Studies academic calendars. Using these approved principles helps to ensure that consistent, accurate, and appropriate calendar information is available to students, faculty, staff, and the community.

Academic Internships & Practicums

University of Northwestern is committed to incorporating experiential education into its curriculum. Most majors offer an academic internship or practicum either as a requirement or as an elective. An academic internship is an opportunity for a student to earn university credit during a structured, out-of-classroom, "real-world" experience. As a result of these applied experiences, students develop professionally and spiritually while exploring their fields of interest and clarifying career goals. In addition, many employers use internships/practicums as "feeder" programs for entry-level roles, which in turn provides higher placement rates for students who have completed one or more experience during their time at Northwestern.

The student must be of junior or senior standing and meet the written departmental requirements such as minimum GPA, course prerequisites, and faculty supervisor approval. Internship credits required for a University of Northwestern major may not be transferred from another institution unless written prior approval is obtained from the appropriate department chair/assistant dean to allow such a transfer. Tuition charges and eligibility for financial aid will follow established university policy. The university reserves the right to remove any student from an internship at any time. Appeals will follow established university policy for academic or disciplinary probation. Tuition refunds will follow established university policy.

Note: An internship or practicum may be taken more than once and impact the student's GPA in each case as long as the work of the internship/practicum builds on itself and presents new professional development opportunities.

Attendance

Specific requirements for all courses, including class attendance, unexcused absences, etc. are established by each professor and are included in the syllabus of the course. In registering for a class, the student agrees to such requirements.

Unless previously excused, registered students must be present at the first class session in order to retain their place in a closed class. If a registered student is aware that they will not be able to attend the first class session, they must notify the professor in advance to hold their place in the class. This policy includes students participating in university-sponsored events that are considered excused absences. If a student is registered for a class but does not attend the first day, the instructor of the class may remove the student from the class list. Registered students who have lost their place in a full class may get permission to re-enter the class by having the professor sign a registration permission form, available in the Registrar's Office and on theROCK.

A student attending a class(es) must be registered for the class(es) either as a registered student or as an auditing student. Exception: co-curricular activities.

Excused absences are defined as those granted by official university action for university-sponsored events, required military service, or verified medical or other emergency. Tests or other gradable events occurring during a student's excused absence will be rescheduled by the professor.

Students are responsible for making up work missed during excused absences.

Auditing a Course

An admitted student may audit a course without degree-counting credit by registering as an auditor and paying the required fees. A student auditing a course may not replace a student taking the course for credit.

Tuition for an audited course is 20% of the fee required for courses taken for credit. Tuition is charged if the student is not taking a full load (12 credits) excluding the audited course. If the total number of credits exceeds 18, the 20% fee will apply to credits over 18, including the credit value of audited courses.

Approved retirees are allowed to audit courses without a tuition charge. See Employee Handbook for more information.

An audited course is not counted as part of the student's academic load. A grade of AU is entered on the student's transcript.

A student auditing a course is not required to complete written assignments or take examinations. Extent and type of participation in the class is at the discretion of the professor.

Auditing is not permitted in physical education activity courses, theatre or dance technique courses, music performance courses, education courses numbered 3000 or above, courses offered in partnership with external organizations, or other courses so indicated in the course schedule at the discretion of the professor and with the approval of the department chair/assistant dean.

A student who is registered for a course and would like to change to an audit registration may do so only up through the posted Last Day to Add deadline, which also coincides with the Last Day to Drop without Transcript Notation deadline.

At no future time may a student request or receive credit for the audited course by any other means than by officially registering for the course for degree-counting credit by the Last Day to Add and doing the required work.

Catalogs

Across all Northwestern venues, the Registrar coordinates with academic administrators, deans, department chairs, program managers/directors, and offices such as Admissions, Financial Aid, Student Life, Student Accounts, etc. that contribute to the production of University of Northwestern catalogs. This team effort helps to ensure that consistent, accurate, and appropriate catalog information is available to students, faculty, staff, and the community.

Classification of Students

A student's class standing is determined according to the following scale of credits completed:

Freshman	0–29 credits
Sophomore	30–59 credits
Junior	60–89 credits
Senior	90+ credits

According to policy, class standing for incoming transfer students is based on the number of “transferable” credits accumulated, i.e., total credits in degree-counting courses completed for credit and with grades of C- or higher at all colleges and universities previously attended. Transferable credits are the basis for administering the proportional core curriculum requirement.

Course Load/Overload

The normal academic load is 15–16 credits per semester. The minimum full-time academic load is 12 credits per semester. Courses meet for approximately 700 minutes per credit.

For each hour spent in the classroom, the student should expect to spend two hours in study and preparation of course assignments. This means that a student taking 15 credits will have approximately a 45-hour study week, including class hours.

Registration for more than 18 credits per semester constitutes a course overload.

A cumulative grade point average of

- 3.00 or higher is necessary to carry 19 credits
- 3.25 to carry 20 credits
- 3.50 to carry 21 or more credits.

For new incoming students who have previous college grade point average (GPA), the combined GPA in all previous coursework is the

basis for approval or disapproval. New incoming students with no previous college GPA are not permitted to take an overload during their first semester of enrollment.

First-semester freshmen who are Eagle Scholars may register for an overload of up to a total of 20 credits for spring semester of their freshman year before their grade point average has been recorded from their first semester at Northwestern.

Overload restrictions on first semester transfer students are based on the cumulative GPA from the previously attended institution.

Students may petition the Academic Policies Exceptions Committee for approval of exceptions to the course overload rules.

Credit Hour

A credit/semester hour is an amount of work represented by specific learning outcomes and is verified by evidence of student achievement that is an established institutional policy that reasonably approximates not less than

1. one hour (not fewer than 50 minutes) of in-class or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks for one semester hour of credit. This accounts for approximately 700 minutes of in-class or direct faculty instruction and a minimum of 1,400 minutes of out-of-class student work for a total of approximately 2,100 minutes for one semester hour of credit; or the equivalent amount of work over a different amount of time; or
2. at least an equivalent amount of work as required in paragraph (1) of this definition for other activities as established by Northwestern, including laboratory work, internships, practica, studio work, and other academic work leading to the award of credit hours.

Diplomas

Diplomas are issued to students if the student has fulfilled all degree requirements and his/her student account balance has been paid in full, including the graduation fee charged to the student's account the last term the student registers.

If a graduate's diploma becomes lost or damaged, he/she may request a replacement diploma from and pay a replacement fee to the Registrar's Office.

Graduating students of Northwestern have the option to select their legal, maiden, or a preferred name to be listed in the Northwestern student information system. This is the name that will be used for diploma purposes. No prefix or suffix relating to a title or credential is allowed to be printed on the diploma (e.g., Mr., Mrs., Miss, Dr., DMD, Esq., etc.). When requesting a new diploma after graduation due to a name change, a completed Name and Contact Information Change form must be submitted by the student, along with appropriate documentation and applicable fees, before a new diploma will be issued.

Directed Studies

Directed study courses are primarily designed to provide additional study opportunities related to the major. Depending upon the level of work needed (e.g. sophomore, junior, etc.), most course numbers for directed studies are 1815, 2815, etc. Course numbers are preceded by the appropriate subject prefix (e.g. ART4815). There is a processing fee. See fees on pages 16.

A maximum of 8 credits in directed study can be applied to major requirements; a maximum of 4 credits can be applied to Bible requirements (within the core curriculum), to a minor, or as electives;

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and a maximum of 1 credit per area can be applied to the remaining core curriculum areas. **Note:** A directed study may be taken more than once and impact the student’s GPA in each case as long as the content of the study is not the same.

To be eligible for a directed study, a student must submit a Directed Study form and have a cumulative GPA of 2.50 or higher. The student is to prepare a proposal outlining the project, including objectives, mode of operation, resources required, and plan for reporting data. The proposal must be approved by the department chair/assistant dean with jurisdiction over the course before the student can register for the directed study.

In cases where a student is requesting a directed study, there is a processing fee. See fees on pages 16.

Final Examinations

TAKING FINAL EXAMINATIONS DURING THE REGULARLY SCHEDULED PERIOD IS CONSIDERED TO BE PART OF THE ACADEMIC RESPONSIBILITY ASSUMED BY THE STUDENT. (SEE PAGE 2 FOR DATES OF FINAL EXAMINATIONS AND STUDY DAY.)

If a student has three final examinations scheduled for one day or two finals scheduled at the same time, one of them may be rescheduled within the regular examination week. In case of verified medical emergency, death in the family, required military service, or participation in an approved university-sponsored event, a student will be allowed to reschedule final examinations within the regular examination week. After verifying the professor has been consulted by the student, the Registrar will reschedule the exam at an approved time through the Writing Center. If this is not possible, the student may be permitted to take an incomplete grade and make up the examination during the first two weeks of the following semester.

An unexcused absence from any final examination results in failure on that exam.

A student with exceptional circumstances may submit a petition (Final Examination Deferment form) to the Academic Policies Exceptions Committee to take the final examination at another time. In such a case, the student receives a failure (or zero) for the final examination. If the petition is approved, the student is allowed to complete the exam or alternative assessment through the Office of Academic Achievement before the end of the first two weeks of the next semester. If the petition is denied, the student’s failure to take the final at the scheduled time would be considered an unexcused absence. Special arrangements must be made with the instructor if the student desires to take the exam during the summer.

Graduation Honors – Undergraduate

Honors recognition is based on cumulative grade point average and University of Northwestern credits earned.

Summa Cum Laude	3.90–4.00
Magna Cum Laude	3.75–3.89
Cum Laude	3.65–3.74

Undergraduate students must have completed a minimum of 60 University of Northwestern credits to be eligible for graduation honors listed above. Undergraduate students with 30–59 Northwestern credits and a Northwestern cumulative grade point average of at least 3.90 are recognized as graduating “with distinction.”

Final graduation honors listed on the diploma and the transcript depend on the cumulative GPA at the time of degree completion. This includes coursework taken in all academic programs of the university.

Graduation Requirements

Graduate Studies students should refer to the College of Graduate, Online, & Adult Learning student catalog for graduation requirements and policies.

An undergraduate student seeking a degree or certificate at University of Northwestern is responsible for adhering to the following policies:

1. Matriculated students are required to meet the graduation requirements of the most recently published catalog at the time the chosen degree program is begun. These requirements will be in effect for a period of seven academic years beginning with the term of initial enrollment in the chosen degree program, whether or not enrollment is continuous.
2. Students who do not complete all degree requirements within the seven academic year time frame must meet current requirements as described in the current catalog when continuing or in the most recently published catalog at the time the Re-enrollment form is submitted to the Registrar’s Office. Students have the choice of meeting the core curriculum requirements of the current catalog or according to their original catalog.
3. Students who change their major(s) must meet all requirements for the new major(s) as described in the most recently published catalog at the time the Curriculum Change Request form, Change of Venue form, or Re-enrollment form is submitted to the Registrar’s Office. Students in this situation have the choice of meeting the core curriculum requirements according to the catalog in effect at the time of the major change or according to their original catalog.
4. University of Northwestern reserves the right to change the curriculum if mandated by an outside agency such as the Minnesota Professional Educators Licensing and Standards Board.
5. The cumulative grade point average must be at least 2.00 for all coursework taken in all University of Northwestern academic programs.
6. Academic programs must meet the following minimum credit requirements: bachelor’s degrees, 125 credits; associate degrees, 60 credits; Bible certificate, 30 credits. The exact number of credits needed for degree completion is specified in the description of each academic program. A chart summarizing credit requirements appears on pages 47–48.
7. Residency requirement: For a bachelor’s degree or an associate degree, a minimum of 30 credits must be earned at Northwestern. For a Certificate in Bible, a minimum of 15 credits must be earned at Northwestern.
8. Residency Requirement: A minimum of 50% of major and 50% of minor coursework must be completed from Northwestern. An exception is allowed for majors or minors requiring off-campus study transfer coursework; transfer credits earned at the required off-campus program/institution will not count toward the maximum 50% allowable transfer credits in the major/minor.
9. Courses in a major may not be counted as electives in a minor. The only courses jointly applicable to a major and a minor are those specifically required in both the major and the minor.
10. For all bachelor’s degree programs, to be in compliance with the Minnesota Office of Higher Education, 40 credits must be in 3000- or 4000-level courses. A 1000- or 2000-level transfer course which has departmental approval to meet an upper-level requirement at Northwestern may be counted toward the 40-credit upper-level requirement.
11. Students may participate in the May commencement ceremony only if all degree requirements are met or if it can be demonstrated that remaining credits have been registered for

and may be completed no later than the beginning of the fall semester following commencement.

12. Students may participate in the December commencement ceremony only if all degree requirements are met by the end of fall semester.
13. The Registrar is authorized to make decisions on a student-by-student basis in consultation with appropriate faculty members and administrators. This includes situations in which students with exceptional circumstances request permission to take a small number of degree-completing course credits at another institution.
14. In order for degrees or certificates to be awarded, students must have submitted an application for graduation, passed all required courses, and successfully completed all degree or certificate requirements.

Readmission

Former students who desire to be re-admitted must submit a Re-enrollment form, meet all current admission requirements (including the submission of any outstanding transcripts), and fulfill any outstanding student account financial obligations. Note: The opportunity for re-enrollment is not guaranteed.

Re-enrolling students are allowed to complete their original degree program requirements within a period of seven years from when they first enrolled. For those unable to do so, they must meet the current requirements as described in the current catalog at the time the Re-enrollment form is submitted to the Registrar's Office.

Students eligible for re-enrollment who were previously enrolled in programs that have since been discontinued or substantially revised may be required to comply with the current degree program requirements.

UNW staff will work with re-enrolling military service members, whose service obligations temporarily interrupted their educational plans, to determine best possible solutions.

Students who leave UNW under probationary status may be subject to the same probationary status upon returning to UNW. Students who leave under academic suspension are not eligible for re-enrollment for two consecutive semesters on campus.

See "Graduation Requirements" (page 28) for more information.

Registration for Courses

New students must complete initial class registration by no later than the day before orientation for fall semester and the day of orientation for spring semester. Adding of or changing sections of a semester-long course is scheduled by the Registrar. Selecting courses and planning a schedule are the student's responsibility. The student should consult the catalog or curriculum chart for academic program requirements. The faculty advisor aids the student with program planning, gives counsel on academic or personal problems, gives clearance, and signs any documents related to course participation. If the advisor is not available, the respective department chair/assistant dean and Registrar are empowered to sign registration forms.

For the following category of courses, the adding of or changing sections of courses must be completed as indicated below:

- Semester-length courses: prior to the second week of classes (prior to the third week of classes if the student obtains the signature of the course instructor)
- Quad 1 and Quad 3 courses: prior to the fourth class day of the semester (prior to the seventh class day of the semester if they obtain the signature of the course instructor)
- Quad 2 and Quad 4 courses: prior to the fourth class day of Quad 2 or Quad 4 respectively (prior to the seventh class day of Quad 2 or Quad 4 if they obtain the signature of the course instructor)
- Courses of less than a half-semester in length: within a proportional length of time
- Summer session/term: as indicated in the summer school schedule

Co-curricular activities, directed studies, internships, missions experience, tutorials, and workshops may be added by the same date Quad 2 and Quad 4 courses may be added.

Students may elect to have their name placed on the waiting list (if available) for a class if the class is full. They should attend the first session of the class and following sessions if there appears to be a chance that vacancies may occur. Professors may participate in the selection of students from the waiting list if appropriate (e.g., selecting majors before non-majors, juniors and seniors before freshmen and sophomores, etc.)

Students who register during advance registration periods are scheduled registration times according to the following order:

1. Seniors or final-year associate degree students.*
2. Juniors
3. Sophomores
4. Freshmen

*Also includes pastoral ministry/M.Div. students in their third year, associate degree students in their second year, Eagle Scholars Honors students, and students with special early registration approval from Disability Services.

Within each of these four groups, an alphabetical sequence is followed, with the starting point rotated from semester to semester.

Further details regarding registration procedures are provided by the Registrar's Office.

Release of Grades & Transcripts

By provision of the Family Educational Rights and Privacy Act of 1974, as amended, grades and transcripts cannot be issued to a third party without the written consent of the student.

Summer School

As described in the Academic Calendar on page 2, Northwestern's traditional undergraduate Summer School program consists of variable-length sessions and an extended session. Regular and special topics courses of variable length are offered throughout the summer. The extended session features internship, ministry experience, and foreign travel courses. Reduced tuition rates make Summer School an attractive option for students who wish to accelerate their academic pace or make up credit shortages from the academic year.

ACADEMIC INFORMATION**Topics Courses**

Topics courses are supplementary or elective courses designed to meet specific needs and interests of students. Course descriptions for such courses do not appear in this catalog. Depending upon the level of work (e.g. sophomore, junior, etc.), most course numbers for topics courses are 1805, 2805, 3805, or 4805 for 1–4 credits. Course numbers are preceded by the appropriate subject prefix (e.g. ART4805). **Note:** A topics course may be taken more than once and impact the student's GPA in each case as long as the content of the course is not the same.

Transcript Services

University of Northwestern – St. Paul transcripts: The Registrar's Office has retained Credentials Solutions to provide online ordering of official electronic and paper transcripts. All financial obligations to the institution (student account balance) must be paid in full before transcripts can be released.

- A paper transcript produced by Northwestern is official as long as it remains in its envelope and the seal is unbroken. This includes a paper transcript issued to a student, with the envelope stamped "Issued to Student."
- An electronic (PDF) transcript issued to the end recipient is official. An electronic transcript issued to the student is unofficial. A printed copy of an electronic transcript is unofficial.
- For more information or to place a transcript request, please visit unwsp.edu/transcript.

Transcripts from other institutions: Student transcripts that were provided to Northwestern from previously attended institutions become the property of Northwestern. Northwestern does not provide copies of transcripts from other institutions that are part of a Northwestern student's education record. In order to obtain accurate, up-to-date information and ensure that no protocol of the issuing institution is circumvented, a student must contact the originating institution for a copy of that institution's transcript.

Transfer of College Credit to University of Northwestern Undergraduate Programs

The Registrar supervises the evaluation of all transfer credits and the awarding of credit by examination. This involves overseeing decisions made by all Northwestern transcript evaluators. Additionally, the Registrar confers with deans, department chairs/assistant deans, program managers/directors, and the Senior Vice President for Academic Affairs as needed in decisions pertaining to the approval of transfer credits.

Credits (not grades) earned at another institution may be accepted by University of Northwestern subject to review and approval by the Registrar.

The previously attended institution must be recognized by regional, national, professional, or specialized accrediting bodies or, for foreign institutions, be recognized by their country's ministry of education.

For non-accredited institutions or institutions not recognized by their country's ministry of education, the Senior Vice President for Academic Affairs, in consultation with the Registrar, shall determine, through the established credit transfer agreement process, which non-accredited/non-recognized institutions are to be recognized as acceptable for transfer of credit. If a credit transfer agreement is established, its purpose is for determining transferability and applicability of credits for new incoming UNW students who have previously taken coursework at a non-accredited/non-recognized institution.

Transfer work from non-accredited institutions not recognized by a credit transfer agreement or foreign institutions not recognized by their country's ministry of education will not be accepted.

Transfer work from within the time period of the 5 years preceding the date an institution is accredited or credit transfer agreement is established may also be accepted.

European institutions have standardized units of academic credit under the European Credit Transfer and Accumulation System (ECTS). Since international students may come from Europe to Northwestern and since many Northwestern undergraduate students study abroad at some point during their academic careers, it is important to standardize transfer of credit. Based on information concerning ECTS characteristics and practices at many colleague American institutions, Northwestern has established that one ECTS credit is comparable to one half (0.50) semester credits.

For students who have a transcript from a foreign academic institution (except most institutions in Canada), they need to send an official foreign transcript (along with an English translation of the transcript if not already in English) to a recognized professional credential evaluator. As long as UNW directly receives a professional credential evaluator report that lists all courses taken at the foreign institution, U.S. grade equivalency, and U.S. semester credit equivalency, then the student does not need to provide an additional official foreign transcript to UNW. For information about recognized professional credential evaluators, contact Admissions or the Registrar's Office.

Coursework with grades of C- or higher is considered transferable to Northwestern, but applicability of those credits is dependent upon the student's chosen academic program at Northwestern (some Northwestern academic departments/schools require an even higher grade, such as C).

Credits taken at other institutions considered to be upper level at University of Northwestern will be included in the 40-credit upper-level requirement for graduation.

For purposes of administering the proportional core curriculum requirement, class standing of transfer students is based on the total of transferable credits from all colleges and universities previously attended and credits awarded from Northwestern through credit by exam. Transfer work registered for at another institution and credit by exam taken after initial matriculation (i.e., admitted, enrolled, and attending) are not counted.

In the core curriculum, if a transfer course(s) satisfies the course intent of a particular category, then no additional credits will be required in that category. The total number of credits required for graduation is still a minimum of 125 credits.

University of Northwestern does accept credit from institutions that is based on a test-out or similar exam taken at such institutions as long as the work meets normal transfer requirements, i.e., C- or higher.

University of Northwestern does not accept prior learning credits from other institutions, nor does the traditional undergraduate program award credits for prior learning experiences.

Graduate-level credits from accredited institutions are allowed to apply towards undergraduate requirements. If applied toward the student's major(s) or minor(s), then it is subject to the approval of the department/school whose coursework is to be covered by the transferred credits. If the student goes on to earn a graduate degree at Northwestern, they will not be able to apply that coursework to their graduate degree (the work cannot count towards two different degrees).

Tutorials

“Tutorial” is a term used to describe the way in which a student may independently take a course that is already part of the curriculum, i.e., an existing course is taught to one student. On the proposal form, the student must provide written justification for taking the course independently, and the faculty supervisor must document course objectives, required assignments, and means of evaluation. The proposal must demonstrate that the tutorial will have a level of rigor comparable to the regular course. The supervising faculty member, department chair/assistant dean, and respective college dean must approve the request before the student is permitted to register for the course. In cases where a student is requesting a tutorial, there is a processing fee. See fees on page 16.

Verification of Student Status

Students may obtain enrollment verification after the third week of each semester using theROCK > Student Academics > Traditional Undergraduate > Enrollment Verification. This self-service link allows students to print enrollment verification certificates, view their enrollment history, and view the proofs of enrollment sent on their behalf to student service providers.

The Registrar’s Office will provide written verification of student status (dates of attendance, graduation, academic achievement, etc.) upon written request of the student. Such formal verification is often needed for student loan purposes or for obtaining “good student” auto insurance discounts.

Drop/Withdrawal from a Course

Drops/Withdrawals from a course are not complete until the Drop/Withdrawal/Add form is received in the Registrar’s Office. It is the student’s responsibility to be certain this is done in order to avoid continued registration and a subsequent failing grade in the course.

TIME OF DROP/WITHDRAWAL			NOTATION ON TRANSCRIPT
Semester Course*	Quad*	Other Abb./SMR. Course	
Weeks 1–2	Days 1–6	First 15%	Drop: No Notation Made
Weeks 3–10	Days 7–25	16–70%	Withdrawal: “W” without indication of pass or fail
After Week 10	After Day 25	After 70% of course	Withdrawal: Not permitted. Grade earned is entered on transcript.

*SPECIFIC DATES ARE LISTED IN THE ACADEMIC CALENDAR ON PAGE 2.

EXCEPTIONS TO THE DROP/WITHDRAWAL DEADLINES MUST BE APPROVED BY THE ACADEMIC POLICIES EXCEPTIONS COMMITTEE.

DROPS/WITHDRAWALS RESULT IN REFUNDS ONLY WHEN THE FOLLOWING ACTIONS OCCUR BY SPECIFIED DEADLINES: TERMINATION OF ENROLLMENT, DROPPING FROM OVERLOAD TO REGULAR FULL-TIME, OR DROPPING FROM REGULAR FULL-TIME TO PART-TIME. (SEE THE REFUND INFORMATION ON PAGE 18.)

DROP/WITHDRAWAL FROM A COURSE MAY RESULT IN REDUCTION OR CANCELLATION OF FINANCIAL AID. STUDENTS SHOULD CONSULT THE FINANCIAL AID OFFICE BEFORE DROPPING BELOW 12 CREDITS.

ACADEMIC STANDARDS

Academic Standards

(NOTE: STUDENTS ENROLLED IN ADULT UNDERGRADUATE OR GRADUATE STUDIES PROGRAMS SHOULD REFER TO THE ACADEMIC INFORMATION IN THE COLLEGE OF GRADUATE, ONLINE, & ADULT LEARNING CATALOG, WHICH SUPERCEDES THE INFORMATION IN THIS SECTION, WHERE APPLICABLE.)

Academic Dishonesty

If it has been determined that a student has been academically dishonest in a course (i.e., cheated, plagiarized), the student may not drop or withdraw from the course.

If a student drops or withdraws from a course before an academic dishonesty decision has been identified and/or a determination has taken place, and if the student is subsequently found guilty of academic dishonesty, the course will be reinstated to allow for the decided disciplinary action to take place (i.e., failing grade, reduced grade).

Academic Probation & Suspension

Students will be placed on academic probation when they are not in good academic standing (see chart on page 35). Academic probation serves as a warning to students that their academic progress is not satisfactory, and that they should take steps to improve their academic performance to avoid academic probation or academic suspension from the university.

A STUDENT, WHILE ON ACADEMIC PROBATION, IS:

1. required to attend a strategizing meeting with an Academic Achievement Program Manager and
2. strongly encouraged to take STS0009 Study Strategies.

A student who is not in good standing at the end of two consecutive semesters will be academically suspended for the next two semesters. Suspended students may be allowed to take courses through Northwestern's Office of Dual Enrollment or during the summer in the traditional undergraduate program. Suspended students may also take courses at other accredited colleges but only the credits from those courses may transfer to Northwestern. The grades from other colleges have no impact upon the student's Northwestern GPA.

A student who seeks readmission to the university after a period of academic suspension must petition for it by the following dates: October 15, for spring semester readmission or July 15 for fall semester readmission. Evidence must be supplied to support the request and will be examined by the Readmission Review Committee. The best evidence is at least two college-level academic courses completed with grades of B- or above. Appeals of academic suspension should be directed to the Readmission Review Committee. The Registrar should be consulted for appropriate procedures.

Part-time student progression to probation (or to suspension) is determined in proportion to the student's academic load. As such, a part-time student needs to have accumulated enough credits between one or more semesters (to be equivalent to full-time) before being considered for academic probation or academic suspension.

Academic Warning

Students who are in good academic standing but whose semester grade point average (GPA) is below 2.0 will be placed on academic warning if they return the following semester. Academic Warnings are intended to make students aware that they are in jeopardy of falling into probationary status if improvements are not made.

(NOTE: FOR INFORMATION ABOUT CUMULATIVE GPA REQUIREMENTS TO REMAIN IN GOOD ACADEMIC STANDING, SEE CHART ON PAGE 35.)

A STUDENT, WHILE ON ACADEMIC WARNING, IS STRONGLY ENCOURAGED TO DO THE FOLLOWING:

1. Attend a strategizing meeting with an Academic Achievement Program Manager,
2. take STS0009 Study Strategies,
3. make contact with his/her advisor to determine any grade requirements for their major coursework, and
4. consult with the Registrar about grade improvement strategies.

A student on academic warning must ensure their cumulative GPA remains in good academic standing to avoid being placed on academic probation.

Cheating

Students cheating in coursework or examinations are subject to discipline. Cheating includes such acts as copying another's work and presenting it as one's own (or allowing someone else to copy one's work) and using unfair methods to complete a test (or helping someone to cheat). The standard disciplinary response is an immediate F (failing grade) for the course and the student placed on disciplinary probation. The disciplinary action may be decreased or increased for reasons such as the following:

1. Possibly decreased to failure of assignment:
 - a. If work is a minor part of the total grade (less than 5%)
 - b. If judged not to be premeditated
2. Recommend to Student Life possible disciplinary suspension:
 - a. If a repeated case of cheating at Northwestern
 - b. If a flagrant act of cheating (or helping others to cheat)
 - c. If the student is proved to have been dishonest or uncooperative at any time during the investigation

Incidents of and appeals regarding academic cheating will be directed to the chair of the ad hoc appeals committee: Registrar for traditional undergraduate courses and the Assistant Dean of the College of Graduate, Online, & Adult Learning for dual enrollment courses.

Plagiarism

Students found plagiarizing are subject to discipline. The most common errors in handling written sources are the following:

- Failure to use quotation marks when quoting
- Failure to make a thorough paraphrase when attempting to put the idea in one's own words
- Failure to give the source of the information

The standard disciplinary response for substantial plagiarism is an immediate F (failing grade) for the course and having the student placed on disciplinary probation. The disciplinary action may be decreased or increased for reasons such as the following:

1. Possibly decreased to failure of the assignment:
 - a. If the work is a minor part of the total grade (less than 5%)
 - b. If judged not to be premeditated. However, the professor may require the student to rewrite the paper, while still receiving an F, in order to pass the course

2. Recommend to Student Life possible disciplinary suspension:
 - a. If a repeated case of plagiarism at Northwestern
 - b. If a flagrant act of plagiarism, such as intentional lifting of large sections of text without documentation, or fabrication of sources
 - c. If a student is proved to have been dishonest or uncooperative at any time during the investigation

Incidents of and appeals regarding academic plagiarism will be directed to the chair of the ad hoc appeals committee: Registrar for traditional undergraduate courses and the Assistant Dean of the College of Graduate, Online, & Adult Learning for Dual Enrollment courses.

Academic Appeals

If a student is the recipient of an academic-related action or course-related action and wishes to appeal the decision, a typewritten appeal must be submitted within 3 weeks of the date in question. (Note: For academic appeals regarding Dual Enrollment [DE] online courses, please refer to the DE Student Handbook.)

Academic appeals (e.g. probation, suspension, academic requirements, charges of cheating, etc.) for traditional undergraduate courses are to be submitted to the Registrar, chair of the ad hoc appeals committee.

Course-related appeals (e.g., course grades, class expectations, unfair or discriminatory actions, etc.) for traditional undergraduate courses are to be submitted to the Registrar, chair of the ad hoc appeals committee. However, before an appeal is submitted, the student must attempt to resolve the issue by:

1. speaking with the professor or party directly involved with the decision
2. speaking with the department chair/assistant dean, if the issue remains unresolved (In the event that the department chair/assistant dean is the professor in question, the student should speak with the respective college dean)
3. speaking with the respective college dean, if the issue remains unresolved
4. appealing to the ad hoc appeals committee, if still unresolved

An appeal must include an explanation of the situation and a reason for the appeal, and, for appeals not related to academic suspension, it must be based upon one or more of the following:

1. The student, in fact, did not commit the act(s) that led to the academic-related or course-related action.
2. The academic-related or course-related action is not appropriate for the act(s) committed.
3. Specified procedures have not been followed in academically disciplining the student.

If an appeal is made, the Registrar will call for an ad hoc appeals committee meeting with the committee members composed of faculty.

The decision of the appeals committee serves as a recommendation of action to the Registrar. The final decision will be placed in writing by the Registrar and communicated to the student in a timely manner. The written notification will also inform the student that the decision is final with no additional appeal recourse.

Assessment of Student Learning

As required by The Higher Learning Commission (hlcommission.org, 312-263-0456), University of Northwestern has developed an assessment plan for documenting student academic achievement. One of the primary elements in the assessment plan is the conducting of research on student learning and personal development. Students

are encouraged to participate fully in such projects whenever invited to do so. The results of these assessments will enable the university to measure its effectiveness, thereby providing guidance for further improvement of instructional and student development programs.

Dean's List

Full-time matriculated (Northwestern degree- or certificate-seeking) students with high grade point averages during a given semester may be recognized for their academic achievement by being included on the Dean's List. Any grade of Incomplete for any credit-bearing course for the respective semester disqualifies such students from Dean's List recognition. There are three levels of recognition, based on the semester GPA:

Highest Honors	3.90–4.00
High Honors	3.75–3.89
Honors	3.65–3.74

Disclosure Information

ANNUAL SECURITY AND FIRE SAFETY REPORT (ASR) (CLERY ACT)

In compliance with the Clery Act (effective 1990), students may access the latest University of Northwestern Annual Security and Fire Safety Report by going to unwsp.edu/resources/public-safety/campus-safety. Printed copies of the report are also available through the University of Northwestern Admissions and Public Safety offices.

DISCLAIMER

University of Northwestern reserves the right to change, without notice, any statement concerning, but not limited to, rules, policies, tuition, fees, faculty, curriculum and courses.

NOTICE OF NONDISCRIMINATION

In accordance with applicable federal and state laws, such as Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, the Age Discrimination in Employment Act, and the Americans with Disabilities Act and ADA Amendments, the University of Northwestern does not unlawfully discriminate on the basis of sex, race, color, national origin, age, disability, marital status, genetic information, veteran status, or any other protected status under federal, state, or local law applicable to the University of Northwestern, in its education programs and activities, in employment policies and practices, and all other areas of the university. As a faith-based institution, the university is exempted from certain laws and regulations concerning discrimination. The university maintains the right, with regard to admissions, enrollment, employment, and other matters, to uphold and apply its religious beliefs related to, among other issues, marriage, sex (gender), gender identity, sexual orientation, and sexual activity.

Sex discrimination is prohibited by Title IX of the Education Amendments of 1972, a federal law that provides that: "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance." The university is required by Title IX and its regulations not to engage in sex discrimination in its education program or activity, including admissions and employment. Sex discrimination is conduct based upon an individual's sex that excludes an individual from participation in, denies the individual the benefits of, or treats the individual differently, in an education program or activity. Sexual Harassment is a form of sex discrimination. In accordance with Title IX and its regulations, this Policy addresses the university's prohibition of the following forms of unlawful sex discrimination: Title IX Sexual Harassment, Non-Title IX Sexual Harassment, Sexual Assault, Domestic Violence, Dating Violence, Stalking, and Sexual Exploitation. Allegations of sex discrimination that do not involve Sexual Misconduct

ACADEMIC STANDARDS

will be handled in accordance with the Non-Discrimination Policy and Harassment: All Unlawful Forms Policy.

The university will respond to reports of Sexual Misconduct promptly and equitably and appropriate action will be taken to take steps to eliminate the misconduct, prevent its recurrence, and address its effects on any individual or the community. All faculty, staff, and students are responsible for maintaining a safe environment for education and work. This includes taking appropriate action to prevent and eliminate Sexual Misconduct.

Questions or concerns about Title IX, sex discrimination, Sexual Harassment, or other forms of Sexual Misconduct may be referred to Northwestern's Title IX Coordinator:

Kelly Franck
Human Resources Business Partner
Riley Hall: R1605
3003 Snelling Avenue North, St. Paul, MN 55113
651-631-5480
titleIX@unwsp.edu

Questions or concerns may also be referred to the U.S. Department of Education's Office for Civil Rights:

The Office for Civil Rights
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-1100
Telephone: 800-421-3481
Facsimile: 202-453-6012
TDD#: 800-877-8339
OCR@ed.gov
www.ed.gov/ocr

Questions or concerns regarding the Rehabilitation Act and Title II of the ADA may be referred to:

Pearl Ferrin
Director of Human Resources
Riley Hall: R1705
3003 Snelling Avenue North, St. Paul, MN 55113
651-631-5375
plferrin@unwsp.edu

PRIVACY ACT

University of Northwestern conforms to the requirements of the Family Educational Rights and Privacy Act of 1974 (FERPA), as amended. Detailed information about FERPA and University of Northwestern can be found at unwsp.edu/resources/registrar/FERPA.

FERPA sets out requirements for the protection of student privacy. It deals specifically with the education records of students, affording them certain rights with respect to those records. Students are annually notified of their detailed rights under FERPA in student handbooks and/or other means. FERPA does not apply to records of applicants for admission who are denied acceptance or, if accepted, do not attend an institution.

In keeping with the requirements of FERPA, University of Northwestern hereby designates the following items as Directory Information. The university may disclose any of these items for any purpose at its discretion without prior written consent, unless notified in writing to the contrary by the student. Directory Information includes the student's name, address, telephone number, e-mail address, digitized image/ photograph/video, date and place of birth, major field of study, dates of attendance, grade level, enrollment status (e.g., undergraduate, full-time or part-time, etc.), participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees, honors, and awards received, and the most recent previous educational institution attended.

Currently enrolled students may withhold disclosure of information under the provisions of FERPA. To withhold disclosure, a Request to Restrict Information form must be submitted.

Submitting this form will make the directory information confidential until the student requests to lift the restriction. As with all confidential student records, University of Northwestern will release information to designated parties only with the express written consent of the student or as otherwise required by law. Failure of the student to specifically request the withholding of directory information indicates approval of disclosure.

Each student should give careful consideration to the consequences of any decision to withhold directory information. Should the student decide to do this, all future requests for directory information, however legitimate, will be refused. This includes family, friends, prospective employers, credit agencies, and others to whom the student may want this information known. University of Northwestern cannot assume the responsibility to contact the student for subsequent permission to release directory information. Regardless of the effect upon the student, the university assumes no liability for honoring an instruction to withhold directory information.

Further information concerning FERPA may be found at unwsp.edu/ferpa. Questions or concerns may also be referred to the U.S. Department of Education's Family Policy Compliance Office:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202
E-mail: FERPA@ed.gov
<http://www.ed.gov/ferpa>

RETENTION & GRADUATION RATES

In compliance with the Student Right-to-Know and Campus Security Act of 1990, University of Northwestern is engaged in an ongoing study of retention and graduation rates.

For the last nine years, the percentages of new freshmen still enrolled at the start of the next academic year have been as follows:

YEAR OF FRESHMAN CLASS AND THE PERCENT STILL ENROLLED AT START OF NEXT ACADEMIC YEAR:

2011 – 80%	2014 – 82%	2017 – 77%
2012 – 80%	2015 – 83%	2018 – 82%
2013 – 83%	2016 – 83%	2019 – 83%

The overall graduation rate (i.e., Student Right-to-Know or IPEDS graduation rate) for students who began their studies in fall 2014 was 69%.

SOLOMON AMENDMENT

University of Northwestern must comply with the Solomon Amendment and therefore supplies the following student data upon request from the Department of Defense, military services, and other related federal agencies for the purpose of recruitment and manpower fulfillment:

Student's name, address, telephone number, age (or year of birth), place of birth, level of education (e.g., freshman, sophomore, or degree awarded for a recent graduate), most recent educational institution attended, and current major(s).

FOR FURTHER INFORMATION OR SPECIFIC QUESTIONS, PLEASE CONTACT THE REGISTRAR.

TITLE II

In October 1998, the United States Congress voiced its concern for the quality of teacher preparation by enacting Title II of the Higher Education Act. Title II authorized federal grant programs that support the efforts of states, institutions of higher education, and their school-district partners to improve the recruitment, preparation, and support of new teachers. Title II legislation also included accountability measures in the form of reporting requirements for institutions and states on teacher preparation and licensing.

As required by Section 207 of Title II, University of Northwestern submitted an institutional report in April 2020, including pass rates of 2018–2019 teacher education graduates and enrolled students on standardized basic skills, pedagogy and content knowledge assessments, and other program characteristics. This information becomes part of a statewide report that compares all teacher preparation programs in Minnesota according to their graduates' examination scores. In turn, the U.S. Department of Education compiles a national report and issues a "report card" on the quality of teacher preparation in each state.

Title II also requires institutions to disclose summaries of their annual reports to the general public. This information is available at unwsp.edu/student-consumer-info.

Good Academic Standing

The criteria for good academic standing in bachelor's degree programs are as follows:

Cumulative Semester Credits Attempted (INCLUDES TRANSFER CR & CR-BY-EXAM)	Minimum Cumulative GPA Required for Good Standing
0–15	1.600
16–29	1.700
30–44	1.800
45–59	1.900
60+	2.000

The criteria for good academic standing in associate degree programs are as follows:

Cumulative Semester Credits Attempted (INCLUDES TRANSFER CR & CR-BY-EXAM)	Minimum Cumulative GPA Required for Good Standing
0–15	1.600
16–23	1.700
24–31	1.800
32–39	1.900
40+	2.000

Undergraduate Grading System

GRADES & GRADE POINTS

Quality of work is indicated through the use of grades and grade points, assigned as follows:

GRADE	QUALITY	GRADE POINTS
A	Excellent	4.00
A-		3.67
B+		3.33
B	Good	3.00
B-		2.67
C+		2.33
C	Satisfactory	2.00
C-		1.67
D+		1.33
D	Poor	1.00
D-		0.67
F	Failure	0.00

GRADE	QUALITY
AU	Audit
I	Incomplete coursework
IP	In Progress
LP	Low Pass (equal to D-, D, D+)
NC	No Credit
NR	Not Reported
P	Pass (minimum of C-)
S	Satisfactory
SNE	Satisfactory/Not Earned
U	Unsatisfactory
UNE	Unsatisfactory/Not Earned
W	Withdrew 16–70% of way through term
WC	Withdrawal COVID-19
WV	Waived

GRADE POINT AVERAGE

Credits with grades of A through F contribute to total grade points and are called "quality credits." The cumulative grade point average (GPA) is the result of dividing total grade points by total quality credits for all courses taken in University of Northwestern academic programs.

W GRADE

When a student withdraws from a course the transcript will reflect a notation of W if the withdrawal occurs during the time frame indicated below:

- Semester-length course: after the second academic week and by no later than the tenth academic week.
- Quad (half-semester) course: after the sixth academic day and by no later than the 25th academic day.
- After that point, the grade earned will be entered on the transcript. (See chart on page 31.)

I GRADE

An I is given only if the instructor is satisfied that there is a valid excuse, such as prolonged illness. Incompletes are given only by pre-arrangement with the instructor and must be removed within ten calendar weeks from the last day of final exams for the quad or semester or the last day of summer session. Failure to do so will result in a failing grade being entered on the transcript.

ACADEMIC STANDARDS**P/NC & S/U GRADES**

1-credit co-curricular courses (exceptions are noted in the Co-curricular Activities section of this catalog), missions experiences courses, and other courses approved by the Academic Policies and Curriculum Committee are graded on a Pass/No Credit basis. A grade of P permits credit without influencing GPA calculations; a grade of NC disallows credit but does not affect grade point average. In courses which are required but carry no credit, the grading system is S (Satisfactory) or U (Unsatisfactory). For the purpose of transfer, a P grade is equivalent to a C- or higher and an NC grade is equivalent to an F.

REPEATING A COURSE

For courses specifically designated as repeatable (e.g., choir), the below information does not apply.

For courses not specifically designated as repeatable, a student may repeat any course no matter the grade earned; however, a student who receives a grade of F in any course is strongly advised to repeat that course as soon as possible. Students on probation will find that this is the most effective way of raising their cumulative grade point averages.

The grade earned for the most recent enrollment will be used in calculating the cumulative GPA. While all previously earned grades remain on the academic record, they are not counted in GPA calculations.

In regards to financial aid and Title IV funding in relation to the repeating of a course, the following applies:

- A failed course may be repeated as many times as needed until passed.
 - A previously passed course may only be repeated once.
 - This includes even those courses where a higher grade is required for the major (e.g., minimum of C for Business Core courses, etc.).
 - This does not include courses designated as repeatable (e.g., ensembles, workshops, etc.) as these are not restricted nor limited (unless designated otherwise), and, therefore, a student may repeat these courses as often as needed.
 - If a student finally passes a failed course with a passing grade, he/she may repeat the course one more time to try to achieve a higher grade.
-

Special Programs

Articulation Agreement in Music

Northwestern has an articulation agreement with Anoka-Ramsey Community College (ARCC) that facilitates credit transfer and provides a smooth transition for a student's Associate in Fine Arts: Music from ARCC to Northwestern's Bachelor of Arts degree in Music. Students must complete the entire ARCC program and

meet Northwestern's admission requirements. Students must earn a grade of C- or better for credits to transfer. Students must fulfill the graduation requirements at both institutions. Contact the Office of Admissions at admissions@unwsp.edu for the Program Articulation Table to see which specific courses will transfer.

Credit Transfer Agreements

Northwestern agrees that undergraduate-level credits (as defined by Northwestern's curriculum) with grades of C- or better or graduate-level credits with grades of C or better (as defined by Northwestern's curriculum) earned at the following institutions, prior to admittance to Northwestern, are transferable and will be applied, as appropriate, to the student's chosen academic program at University of Northwestern. Applicability of credits may vary among academic programs based upon catalog requirements. The following list is subject to change.

Ambassador College of Bible & Ministry, Hudson, WI
CreatED Institute, Black Mountain, NC
Montana Wilderness School of the Bible, Augusta, MT
Ravencrest Chalet Bible School, Estes Park, CO
Timberline Lodge, Winter Park, CO
Torchbearers Bible School Bodenseehof, Bodensee, Germany
Village Schools of the Bible, Minnetonka, MN
YWAM, Newcastle, Australia

Eagle Scholars Honors Program

The mission of University of Northwestern – St. Paul is to provide Christ-centered higher education, equipping believers to grow intellectually and spiritually; to serve effectively in their professions; and to give God-honoring leadership in the home, church, community, and world. Believing that God has called His disciples to excellence and to "study to show [themselves] approved," the Eagle Scholars Honors Program exists to equip Christian students who have notable academic ability. Simply put, Northwestern wants to encourage exceptional students for the Lord's service and to enhance the general academic environment of the university.

Northwestern's Honors Program challenges high-ability students to achieve beyond the normal rigors of university coursework. We expect

that students will perform at this high level in both the quantity and the quality of their academic work. The program provides students with opportunities to learn in a variety of disciplines. The Eagle Scholars Honors Program offers a social network for students and better prepares them for graduate school or the professional world. In addition, the program benefits the larger community of University of Northwestern – St. Paul as these students contribute significantly to their classes, participate in extracurricular activities, and volunteer for various Northwestern ministries.

We anticipate that these students will be a continuing testimony to the Christian call to excellence in scholarly achievement, while they are students at Northwestern and after they graduate.

ROTC

Northwestern students have the opportunity to participate in the Air Force ROTC at the University of St. Thomas or the Army ROTC at the University of Minnesota. Aerospace and military science courses at these two institutions may be applicable to University of Northwestern graduation requirements. Students accepted into these programs are eligible to apply for ROTC Scholarships. (See the Financial Aid section for addresses and telephone numbers.)

Air Force ROTC (AFROTC) is a nationwide program that allows students to pursue commissions (become officers) in the United States Air Force (USAF) while simultaneously attending college. AFROTC classes are held on college campuses throughout the United States and Puerto Rico. AFROTC consists of four years of Aerospace Studies classes (Foundations of the USAF, Evolution of USAF and Space Power, Air Force Leadership Studies, and National Security Affairs/Preparation for Active Duty) and a corresponding Leadership Laboratory for each

year (where students apply leadership skills, demonstrate command and effective communication, develop physical fitness, and practice military customs and courtesies). College students enrolled in the AFROTC program (known as "cadets") who successfully complete both AFROTC training and college degree requirements will graduate and simultaneously commission as Second Lieutenants in the active duty Air Force.

The AFROTC program is currently offered at University of St. Thomas, which has a crosstown agreement that allows Northwestern students to enroll in AFROTC and become full-fledged cadet participants. For more information on AFROTC course descriptions, please review stthomas.edu/catalog/current/aero/. For more information on the AFROTC program, please review stthomas.edu/afrotc/ or contact the Department of Aerospace Studies at the University of St. Thomas at 651-962-6320.

SPECIAL PROGRAMS

Study Abroad and Off-Campus Programs

Northwestern accepts credits (C- or higher) for undergraduate coursework that admitted students pursue at or through these affiliated programs/institutions, while enrolled as a Northwestern student. Students will need to obtain specific program and academic pre-approval from Northwestern before applying to one of these programs/institutions. Contact the Center for Global Programs at global@unwsp.edu for more information. The below list is subject to change.

AU SABLE INSTITUTE

Au Sable Institute is an institution designed to promote Christian environmental stewardship through college courses, certification programs, internships, workshops, and conferences. Supported by the natural settings of the Great Lakes Forest of northern Michigan, participants take courses, engage in scholarship, gain field experience, confer, and develop practical tools for environmental stewardship in programs that take seriously both science and theology.

API (ACADEMIC PROGRAMS INTERNATIONAL)

API partners with host universities and local organizations across Asia, Europe, Latin America and the Middle East to offer a diverse set of experiences abroad, including study, intern, work, teach, and volunteer options. Students can choose from short-term, semester-long, and full-academic-year programs that complement a variety of major disciplines.

CANIL-TWU (CANADA INSTITUTE OF LINGUISTICS AT TRINITY WESTERN UNIVERSITY)

CanIL, a program of SIL International, formerly known as the Summer Institute of Linguistics, provides a fieldwork approach to linguistics training, research and language development. In its academic programs, hosted by postsecondary institutions, field linguists experienced in minority languages prepare students for language research, literacy development, and translation cross-culturally. SIL International is recognized for its work worldwide on language data and biblical translations.

CCCU GLOBALED

University of Northwestern is a member of the CCCU, which provides an array of GlobalEd off-campus study programs to students of its member institutions. GlobalEd offers programs at local host universities worldwide where students can transfer credit from Oxford Summer and Scholars' Semester at University of Oxford, and the Uganda Studies Program at Uganda Christian University. Additional opportunities where students can earn Northwestern credit are available with the Latin American Studies Program (Costa Rica), Los Angeles Film Studies Center (Los Angeles), Middle East Studies Program (Jordan), and the American Studies Program (Washington, D.C.).

CEA (CULTURAL EDUCATION ABROAD)

With destinations in 21 cities across a dozen countries, CEA offers a balance of international academic programs and adventure. Students may choose from standard, hybrid, and multi-site programs. Internships, service learning, and global career development certification are also available in multiple CEA programs.

DALLAS INTERNATIONAL UNIVERSITY

The mission of Dallas International University (DIU), as an institution of higher education, is to provide education and research opportunities leading to degrees in applied linguistics, culture studies, and development of languages. SIL International, formerly known as the Summer Institute of Linguistics, founded DIU in order to receive accreditation in the U. S. for its training.

FOREST SPRINGS CAMP AND CONFERENCE CENTER

Forest Springs' mission is to provide programs and facilities in a

camping environment with a trained service-oriented staff who use the Word of God to help initiate faith and cultivate maturity in Jesus Christ. As an affiliate member institution, Northwestern students can participate in the LTD program, which prepares participants for effective ministry in Christian camping, or related fields. The program strengthens Christian leadership qualities through classroom instruction, informal discussion, and "hands-on" experiences.

ISA (INTERNATIONAL STUDIES ABROAD)

ISA partners with several local universities in 28 different countries across Africa, Asia, Europe, Latin America, Middle East, and the Pacific to offer opportunities for study abroad, internships, and service learning. ISA also facilitates the EuroScholars program, which is a prestigious program designed for talented and highly motivated undergraduate students looking to participate in international research. Included in all ISA programs is the Bridging Cultures Program, which integrates goal setting, intercultural awareness, diversity, and professional development.

JERUSALEM UNIVERSITY COLLEGE

Jerusalem University College, also known as the American Institute of Holy Land Studies, is an extension campus in Jerusalem for approximately 85 regionally or professionally accredited Christian universities, colleges, and seminaries located throughout the world. JUC programs provide a life-changing opportunity for students to enrich their biblical understanding by study and travel in Israel.

THE KING'S COLLEGE NYC SEMESTER

New York City Semester is a visiting students program of The King's College. The exciting and rigorous program is located in Manhattan's Financial District. Students will learn from award-winning professors while taking advantage of unparalleled networking opportunities, cultural experiences, and more. Students can choose from three program tracks: Journalism, Business, or Theatre.

LCC INTERNATIONAL UNIVERSITY

LCC International University is a nationally and internationally recognized faith-based liberal arts institution in Klaipėda, Lithuania. Students can study a variety of courses to meet general education (core) requirements, as well as upper-division courses in business, English, psychology, communications, international relations, and theology. Northwestern students receive housing with 3 or 4 international roommates, a monthly stipend for food and entertainment, and free use of textbooks. The semester includes group travel to Russia, Latvia, and Estonia.

SEMESTER IN SPAIN

Semester in Spain (SIS) is a program of Trinity Christian College located in Seville, Spain. It provides high-quality academic courses in the language, literature, history, and culture of Spain. To accomplish this, the program employs a faculty of highly qualified individuals, all Spanish nationals. Practical learning opportunities through language immersion and excursions complement the academic program.

STRANMILLIS UNIVERSITY COLLEGE

Stranmillis University College is a college of Queens University in Belfast, Northern Ireland. Stranmillis is internationally recognized as a center of excellence for teacher education programs and hosts approximately 80 international students each year for a semester of academic classes combined with supervised field experiences in local schools. Study abroad options for UNW students are fall semester only. Early Childhood Education majors complete courses in the ECE Northern Ireland track to fulfill ECE program requirements. Elementary Education majors complete a Global Studies Emphasis, and Christian Ministries majors complete a full semester of concentration courses that includes a field experience in ministry.

STUDENTS INTERNATIONAL

Students International (SI) is a mission and community development organization with operations in various countries, including Costa Rica. SI's passion is to provide students with opportunities to participate in ministry and service sites that are related to their personal, academic, and vocational interests. In semester-long academic programs, students are mentored by SI full-time staff members as they serve in Costa Rica. SI provides student experiences that are transformative spiritually, academically, vocationally, and personally while simultaneously focusing on Christ-centered ministry through SI's presence within the San Jose, Costa Rica community.

VERITAS CHRISTIAN STUDY ABROAD

Veritas Christian Study Abroad is a division of ISA. All Veritas programs offer study abroad and mission opportunities for semester and summer terms. Certain programs also offer academic year terms or intensive language programs. The mission of Veritas Christian Study Abroad is to provide college-level study abroad programs at host universities while helping students develop as mission-minded Christian leaders as they learn to live and serve in another culture. Students will receive on-site spiritual support from a Mission Mentor who will help make their time abroad a spiritually challenging and growing experience. The Mission Mentor will also engage students in Christian community through a local church and other ministry opportunities.

Dual Enrollment

The Office of Dual Enrollment (DE) serves both high school and college students, housing a course format that allows students to take Northwestern courses online. Students order textbooks (when they are not provided in electronic format) consistent with traditional undergraduate course practices. Other resources needed to complete courses, including audio and video presentations, are online. DE courses are developed by Northwestern faculty and each online course provides interaction between students and professors. DE follows its own calendar (see page 3).

Current offerings include courses that meet traditional undergraduate core curriculum requirements (see pages 42–43), as well as courses that lead toward a certificate (Certificate in Bible) or degree (Bachelor of Arts in Biblical & Theological Studies; Associate of Arts & Bible; Associate of Arts in Liberal Studies).

Two programs are available for public-, private- and home-schooled high school juniors and seniors. The Early College program allows students to take core curriculum university courses at a reduced cost. These courses may also be applied to the student's high school

diploma, if the high school allows. The Postsecondary Enrollment Options (PSEO) program also provides most core curriculum courses. Tuition and most materials for PSEO are funded by the state for Minnesota residents. PSEO courses must be applied to the student's high school transcript.

Since new course offerings are being added each year, students should contact DE for the most up-to-date listing of courses and programs available. While anyone with a high school diploma or its equivalent may take individual courses, those desiring to apply DE courses toward a degree program at University of Northwestern must be admitted to the university according to regular admission criteria. Taking and passing DE courses without being admitted to University of Northwestern does not imply admissibility to the institution or eligibility to complete a certificate or degree program and does not grant eligibility to participate in co-curricular activities (e.g., collegiate level music, drama, or athletics; See page 12). Contact the Office of Dual Enrollment at 651-631-5300 or toll-free at 888-216-0069, e-mail de@unwsp.edu, or find more information online at unwsp.edu.

Course Numbering and Subject Prefixes

Each course is designated by a three-letter subject prefix and a four-digit course number.

Course Levels

0001–0999	Not applicable to degree requirements
1000–1999	Freshman courses
2000–2999	Sophomore courses
3000–3999	Junior courses
4000–4999	Senior courses
5000–6999	Graduate courses

NOTE: APPLIED MUSIC AND MUSIC ENSEMBLE COURSES HAVE THEIR OWN NUMBERING PATTERNS. SEE PAGES 194–197.

Course Numbering System**DIGIT REGULAR COURSES**

1st	Course Level: 0=Nondegree, 1=FR, 2=SO, 3=JR, 4=SR
2nd	Prerequisite Course Level Required Class Standing 0=None, 1=FR, 2=SO, 3=JR, 4=SR
3rd	Content Groupings (vary by department)
4th	Sequential Courses: 1–4 Stand-Alone Courses: 5–9 and 0

DIGIT SPECIAL COURSES

1st	Course Level: 0=Nondegree, 1=FR, 2=SO, 3=JR, 4=SR
2nd	Course Types: 6=Practical Experience, 7=Off-Campus Program (in some cases), 8=Topics/Dir Stdy/Honors/Seminar/SR Project/Capstone, 9=Professional Experience
3rd	Course Subtypes (same for all departments)
4th	Sequential Courses: 1–4 Stand-Alone Courses: 5–9 and 0

COURSE NUMBERING AND SUBJECT PREFIXES**Course Numbering System Suffixes**

D	Dual Licensure Student Teaching (Education)	L	Lab (Science) or Field Experience (Education)
E	Elementary Student Teaching (Education)	M	Middle School Student Teaching (Education)
H	Honors Component (Eagle Scholars) or High School Student Teaching (Education)	U	Graduate-level Course
I	Instrumental Field Experience (Education)	V	Vocal Field Experience (Education)

Subject Prefixes

ACC	Accounting	LIN	Linguistics
ACL	Ancient and Classical Languages	LIT	Literature
ANI	Animation & Illustration	LTH	Literary Theory
ANT	Anthropology	MAE	Mathematics Education
ARA	Arabic	MAT	Mathematics
ART	Art	MCH	Music in the Church
ASI	Au Sable Institute	MDS	Multi-Disciplinary Studies
ASP	American Studies Program	MEN	Music Ensembles
ATH	Athletics / Intercollegiate	MEP	Media Production
BIA	Biblical Arts	MES	Middle East Studies
BIB	Bible	MGT	Management
BIO	Biology	MIN	Ministry
BUS	Business	MIS	Management Information Systems
CFD	Child and Family Development Education	MKT	Marketing
CFM	Children and Family Ministry	MTC	Music Theory and Composition
CFS	Forest Springs Camp & Conference Center	MUE	Music Education
CHE	Chemistry	MUH	Music History
CHN	Chinese	MUL	Music Literature
COM	Communication	MUP	Music, Applied
COS	Computer Science	MUS	Music, General
CRJ	Criminal Justice	NIS	Northern Ireland Semester
DAL	Data Analytics	NUR	Nursing
DES	Design	PAS	Pastoral Ministry
EAR	Visual Arts Education	PHE	Physical Education, Activity Courses
ECE	Early Childhood Education	PHI	Philosophy
ECO	Economics	PHY	Physics
EDE	Communication Arts/Literature Education	POS	Political Science
EDL	English as a Second Language Education	PRL	Public Relations
EDU	Education	PSY	Psychology
EEL	Elementary Education	RDG	Reading
EGR	Engineering	RUS	Russian
ENG	English	SCI	Science, General
EPH	Physical Education	SIA	Students International Abroad
ESL	Teaching English to Speakers of Other Languages	SOC	Sociology
FIN	Finance	SPA	Spanish
GEO	Geography	SPD	Special Education
GST	General Studies	SPE	Speech
HCM	Healthcare Management	SPN	Spanish
HIS	History	SSE	Social Studies Education
HPE	Health/Physical Education	STS	Study Skills
HSC	Health Sciences	THE	Theatre
ICS	Intercultural Studies	WCM	Web Content Management
IDS	Interdisciplinary Studies	WLE	World Language Education
JOU	Journalism	YOU	Youth and Emerging Adult
KIN	Kinesiology		
LAF	Los Angeles Film Studies Center		
LAN	Languages and Cultures		
LAS	Latin American Studies Program		
LDR	Leadership		

A LIST OF PLANNED COURSE OFFERINGS (X-CHART), AVAILABLE ON THE REGISTRAR'S OFFICE CONFLUENCE SPACE OR IN THE REGISTRAR'S OFFICE, LISTS THE INTENDED SCHEDULE OF COURSES FOR FOUR YEARS IN ADVANCE. HOWEVER, THAT LISTING IS SUBJECT TO REVISION. CLASSES FOR WHICH THERE IS INSUFFICIENT DEMAND ARE SUBJECT TO CANCELLATION.

Bachelor's Degree Programs

This section indicates requirements for all bachelor's degree programs offered at University of Northwestern: Bachelor of Arts, Bachelor of Science, Bachelor of Music, Bachelor of Music Education and Bachelor of Science in Nursing. Bachelor of Arts programs include a foreign language requirement.

Students in majors offered as Bachelor of Science programs may choose to graduate with a Bachelor of Arts degree if they meet the foreign language requirement. However, students in majors offered only as Bachelor of Arts programs may not elect to graduate with a Bachelor of Science degree.

Students may seek more than one baccalaureate degree but it must be a different degree from the previous one(s) (e.g., Bachelor of Arts versus Bachelor of Science). Additionally, the student must complete a minimum of 30 credits beyond the initial degree in a different major. At least 155 credits are required for graduation with a double degree. All prerequisites, supporting courses and departmental requirements for each major must be completed. The student should confer with the departments in which the majors are sought and with the Registrar. On the issue of double major, see page 46.

Core Curriculum

BECOMING LIKE CHRIST FOR GOD'S GLORY: THE CORE OF THE NORTHWESTERN CURRICULUM

Purpose of the Core Curriculum

The Core Curriculum at University of Northwestern – St. Paul provides a structure through which the educational philosophy of the institution is achieved. Grounding all intellectual inquiry in the truth of the Bible and God as the Ultimate Reality of the universe requires exploration of the following three critical questions, all of which find their answer in Christ.

- **What is real?** Christ is the foundation of all reality (Col. 1)
- **What can we know?** Christ is the source of all knowledge (Col. 2)
- **How should we live?** Christ is our model (Phil. 2)

The Core Curriculum seeks to support students in developing a deep understanding of these truths and in applying them in their lives and within a variety of disciplinary contexts. The transformative process of “becoming like Christ for God’s glory” is at the center of all intellectual inquiry at Northwestern. The Core Curriculum provides a foundation for this inquiry which is later expanded within the specific academic discipline.

What does it mean to “Become like Christ for God’s Glory”?

The Scriptures teach us that the ultimate purpose of all things is the glory of God. Whether in small things like eating or drinking (I Cor. 10:31), or important things like doing good works and living godly lives in our bodies (Matt 5:16, I Cor. 6:20), our adoption through Jesus Christ has the glory of God as its goal (Eph. 1:12). For this reason, near the end of his ministry Jesus prayed, “Father, glorify your name!” (John 12:28). All creation exists to bring glory to God—even nature itself (Ps. 19:1)—and as His children we are called to reflect that glory. But what is the glory of God? When Moses encountered God, he asked to see God’s glory. God’s response was that He would show Moses His goodness, proclaim His sacred Name, and have grace and compassion on whomever He wills (Ex. 33:18-19). Thus, the glory of God is the manifestation of His divine attributes, especially His sovereignty, goodness, grace, and compassion. Furthermore, Jesus told His disciples that the Father is glorified when we bear fruit (John 15:8).

How is it that we are able to bear fruit that leads to the glory of God? We are not able to do this on our own, because apart from Christ we are dead in our trespasses and sins (Eph. 2:1). For this reason, the Gospel calls all people to turn to God in repentance and believe in the Lord Jesus Christ (Acts 20:21), which leads to forgiveness and sanctification (Acts 26:18). After entering into this new life in Christ, we must be filled with the Holy Spirit to develop the Christian virtues known as the fruit of the Spirit (Eph. 5:18 and Gal. 5:22-23). The work of the Holy Spirit and the word of Christ (Col. 3:16) then result in our transformation into the image and likeness of Christ (Rom. 8:29; II Cor. 3:18; Eph. 4:13). Thus, to give God glory is to make the invisible God visible by manifesting the life of Christ through the fruit of the Holy Spirit.

Structure of the Core Curriculum

The structure of the Core Curriculum allows all students to engage in the following areas of learning.

- **Foundational Skills:** Coursework is designed to provide foundational skills in effective oral and written communication and information literacy, recognizing that these are essential skills across academic disciplines.

CORE CURRICULUM

- **Biblical Thinking & Living:** Students are provided with opportunities to study Scripture in depth, to develop interpretive skills, and to wrestle with difficult theological and philosophical questions that will allow them to articulate a Christian perspective on personal, academic, religious, and social issues that is grounded in biblical truth. Transformation into the image of Christ is at the center of this study and allows students to confidently step into the challenging conversations that we all encounter in a secular society.
- **Leadership & Professionalism:** Students complete a two-course sequence in leadership development that examines the integration of personal spiritual formation, biblically based leadership, professional skills, and cultural and global engagement. A focus on individual strengths and motivations and their impact on calling and career is included.
- **Cultural & Global Engagement:** Students develop an understanding and appreciation of their own and others' historical, societal, and cultural perspectives. Skills in intercultural competence, thoughtful civic participation, and responsible global engagement with a biblical mindset are emphasized. Students are encouraged to select experiences such as cultural and global engagement courses, modern world languages, study-abroad experiences, or cross-cultural opportunities which will contribute to their own personal growth related to cultural and global engagement.
- **Broad Exposure to Academic Disciplines:** Recognizing that professionals need skills from a variety of academic fields, students are given the opportunity to explore a broad range of courses from different disciplines. These include academic areas such as the humanities, the arts, social sciences, mathematics, and natural sciences.

Core Curriculum REQUIREMENTS55 cr

University of Northwestern seeks to produce, through completion of core curriculum requirements, a Christlike, Spirit-filled graduate who is broadly educated in terms of a biblical worldview.

Biblical Thinking & Living 22 cr

BIA1007 Christian Thinking & Living (or BIA1826 Honors) 2
 BIA1015 Interpreting Scripture (or BIA1827 Honors)
 or MIN2016 Biblical Interpretation for Study 2
 BIB2005 Survey of the Old Testament (or BIB2827 Honors) 4
 BIB2008 Survey of the New Testament (or BIB2826 Honors) 2
 Bible Exposition: Select from ACL2001, 2002, 2011, 2012,
 3201, 3202; BIB3015–3020, 3215–3827, 6211, 6214 4
 BIB4360 Systematic Theology (or BIB4825 Honors) or BIB4365
 Historical Theology or BIB4460 Biblical Theology
 (or BIB6312 for Dual Degree B.A./M.Div. program). 4
 Theological Philosophy (select from list on page 42) 4

Leadership & Professionalism 6 cr

LDR1015 Leadership for Transformation (or LDR1825 Honors) 4
 LDR4425 Leading with Courage and Calling (or LDR4825 Honors) 2

Effective Communication 7 cr

ENG1105 Composition* (or ENG1825 Honors). 4
 SPE1075 Public Speaking (or SPE1825 Honors) 3
*NON-NATIVE SPEAKERS OF ENGLISH MAY SUBSTITUTE LAN1105 FOR ENG1105.

Critical Thinking & Information Literacy 2 cr

ENG2205 Critical Thinking & Writing (or ENG2825 Honors) . 2

Cultural & Global Engagement 6 cr

HIS1005 Historical Perspectives on Culture, Belief
 & Civilization (or HIS1825 Honors) 4
 Cultural & Global Engagement / Modern World Language
 (select from list on page 43) 2

Creative Expression. 4 cr

Art, Music, Theater, Film, Literature (select from list on page 43) . . 4
A MAXIMUM OF 2 CREDITS IN MUSIC ENSEMBLES OR THE1045 MAY APPLY.

Scientific & Quantitative Literacy. 8 cr

Mathematics, Natural Science, Social Science (select from list on page 43) . 4
MUST INCLUDE AT LEAST ONE MATHEMATICS AND ONE NATURAL SCIENCE COURSE.
 EXCLUDES BIO1025 AND MAT0008.

Core Curriculum CATEGORY COURSE LISTINGS

The below course listing relates to the core curriculum requirements on pages 42, 61 and 131.

BIBLICAL THINKING & LIVING

THEOLOGICAL PHILOSOPHY

BIA5021U Apologetics 2 cr	PHI3025 Philosophy of Religion. 4 cr
PHI2005 Introduction to Philosophy** 4 cr	PHI3026 The Problem of Evil and Suffering 4 cr
PHI2006 Fundamentals of Logic 2 cr	PHI3035 Metaphysics. 2 cr
PHI2016 Ethics 4 cr	PHI3036 Jonathan Edwards Seminar 4 cr
PHI2055 Introduction to Theological Philosophy 2 cr	PHI/SCI3037 Science and Theology 4 cr
PHI3011 History of Philosophy: Ancient 2 cr	PHI3057 Christian Apologetics 2 cr
PHI3012 History of Philosophy: Medieval 2 cr	PHI3145 The Nature of Knowledge 2 cr
PHI3013 History of Philosophy: Modern 2 cr	PHI Topics in Philosophy as approved by core curriculum committee
PHI3014 History of Philosophy: Contemporary. 2 cr	

CULTURAL & GLOBAL ENGAGEMENT

ANT2045	Cultural Anthropology	4 cr	LIN2226	Introduction to Linguistics.	4 cr
ART3267	Themes in Art History	4 cr	LIT2118	Multiethnic American Literature.	4 cr
COM3107	Intercultural Communication	4 cr	LIT2156	Contemporary Poetry.	2 cr
COM4207	Global Communication and International Relations. 4 cr		LIT2157	Contemporary Fiction	2 cr
EDU3209	Human Relations in a Cross-Culturally Diverse World . 4 cr		LIT3145	Contemporary World Literature.	2 cr
HIS3155	History of East Asia	4 cr	MEP3805	Special Topic: Global Media Ministry	2 cr
HIS3156	History of Russia from Earliest Times to the Present . 4 cr		MIN3207	Ministry in a Globalized World	2 cr
HIS3166	History of the Modern Middle East	4 cr	MIN5610U	Ministering Culturally and Globally.	2 cr
ICS2015	World Religions	4 cr	MUH3106	Music in World Cultures	2 cr
ICS3015	Race and Ethnicity in America.	4 cr	NUR3317	Serving Transcultural Populations.	4 cr
ICS3016	Understanding Islam.	2 cr	THE3075	Theatre Study Tour	2 cr
ICS3209	Urban Community Development.	2 cr		Modern Language courses	
ICS3215	Contemporary Religious Movements	2 cr		Study abroad courses*	
ICS3225	Culture, Change, and Worldview.	2 cr			

CREATIVE EXPRESSION

Any ART-prefix course(s)			MUH3106	Music in World Cultures	2 cr
COM2007	Introduction to Film	2 cr	MUS1075	Introduction to Music	2 cr
COM2008	Film Appreciation**	3 cr	MUS1825	Honors Introduction to Music.	2 cr
DES1031	Introduction to Layout.	2 cr	MUS2055	Ethnoarts in Cross-Cultural Relationships	2 cr
DES2111	Introduction to Graphic Design	2 cr		Music Ensembles MEN: 3001, 3002, 3003, 3030, 3031, 3040, 3041	
ENG2215	Writer's Style	2 cr		(MAXIMUM OF 2 CREDITS MAY APPLY TOWARD CREATIVE EXPRESSION)	
ENG2216	Writing of Poetry.	2 cr	SPA3325	Latin American Short Stories.	4 cr
ENG2217	Writing of Fiction	2 cr	THE1035	Introduction to Dance	2 cr
Any LIT-prefix course(s)			THE1045	Theatre Production and Performance	
MCH3007	History of Music in the Church.	2 cr		(MAXIMUM OF 2 CREDITS MAY APPLY TOWARD CREATIVE EXPRESSION)	
MDS1015	Big Ideas Through the Creative Lens.	2 cr	THE1051	Acting I	4 cr
MEP1012	Audio Production	3 cr	THE1055	Introduction to Theatre	2 cr
MEP1013	Video Production	4 cr	THE2045	Children's Theatre	2 cr
MEP1016	Story Structure.	4 cr	THE3181	Theatre History to 1850	4 cr
MEP2055	Media History.	2 cr	THE3282	Theatre History after 1850	4 cr
MUH3105	American Music	2 cr			

SCIENTIFIC & QUANTITATIVE LITERACY**MATHEMATICS**

MAT1005	Mathematics for the Liberal Arts	4
MAT1006	Mathematics for Elementary School Teachers	4
MAT1035	Business Math	4
MAT1126	Precalculus	4
MAT2055	Statistics.	4
MAT2121	Calculus and Analytic Geometry I.	4
MAT2122	Calculus and Analytic Geometry II	4
PSY3208	Statistics for the Social Sciences	4

NATURAL SCIENCE

BIO1007/1007L	DNA: The Language of Life	4
BIO1008/1008L	Microbes and Society	4
BIO1009/1009L	Concepts of Biology	4
BIO1011/1011L	Principles of Biology I.	4
BIO2805	Topics in Biology	2–4
BIO2825/2821L	Honors Topics in Biology	2–4
BIO3015/3015L	Field Ornithology	4
BIO3276/3276L	Field Biology	4
CHE1006/1006L	Concepts of Chemistry**	5
CHE1021/1021L	Principles of Chemistry I	4
CHE1121/1121L	General Chemistry I**	5
PHY1101/1101L	Fundamentals of Physics I	4
PHY1102/1102L	Fundamentals of Physics II.	4
PHY1201/1201L	Engineering Physics I.	4
PHY1202/1202L	Engineering Physics II	4
SCI1006	Creative Explorations of Earth Science	2
SCI1010/1010L	Environmental Science.	4
SCI1015/1015L	Environmental Science and Sustainability**. 5	
SCI1045/1045L	Medicinal Chemistry and the Drug Discovery Process 4	
SCI2108/2108L	Concepts of Astronomy**	5

SOCIAL SCIENCE

Any ANT-, ECO-, or GEO-prefix course(s)		
COM1005	Introduction to Communication Studies	2 cr
COM2107	Communication Theory	4 cr
COM4105	Mass Media and Society	4 cr
MIN3045	Developmental Foundations for Ministry	4 cr
MIN5045U	Human Development for Ministry	4 cr
POS1005	Introduction to Political Science	4
POS2005	U.S. National Government	4
POS3165	Political Thought	4
POS3205	International Relations since WWII	4
PSY1005	Introduction to Psychology.	4
PSY2108	Lifespan Psychology	4
PSY3207	Abnormal Psychology	4
SOC1035	Introduction to Sociology.	4
SOC2035	Social Problems	4

*SEE RELATED INFORMATION ON PAGES 20–21 AND 38–39.

** ONLY OFFERED THROUGH DUAL ENROLLMENT

PROPORTIONAL REQUIREMENTS FOR TRANSFER STUDENTS

Proportional Requirements for Transfer Students: Signature Courses within the Core Curriculum

Transfer students who first enroll at Northwestern as sophomores, juniors, or seniors are to fulfill the core curriculum requirement on a proportional basis. For purposes of administering the core curriculum requirement, class standing of transfer students is based on the total of “transferable” credits from all colleges and universities previously attended (see definition on page 30) and credits awarded by University of Northwestern on the basis of examinations taken before matriculation.

Transfer students seeking a bachelor’s degree are required to complete the core curriculum, but the following listing indicates the proportional requirements based on the student’s class standing. Requests for course substitution for BIA, BIB, and Theological Philosophy credits should be submitted to the Chair of the Department of Biblical & Theological Studies. Requests for course substitution of LDR courses should be submitted to the Chair of the Department of Christian Ministries.

SOPHOMORE TRANSFER (30–59 transferable credits) **22 cr**

BIA1007	Christian Thinking & Living (or BIB1826 Honors).....	2
BIA1015	Interpreting Scripture (or BIA1827 Honors) or MIN2016 Biblical Interpretation for Study	2
BIB2005	Survey of the Old Testament (or BIB2827 Honors)	4
BIB2008	Survey of the New Testament (or BIB2826 Honors).....	2
BIB4360	Systematic Theology (or BIB4825 Honors) or BIB4365 Historical Theology or BIB4460 Biblical Theology (or BIB6312 for Dual Degree B.A./M.Div. program).....	4
	Theological Philosophy (see page 42)	2
LDR1015	Leadership for Transformation (or LDR1825 Honors)	4
LDR4425	Leading with Courage and Calling (or LDR4825 Honors).....	2

JUNIOR TRANSFER (60–89 transferable credits) **16 cr**

BIA1007	Christian Thinking & Living (or BIB1826 Honors).....	2
BIA1015	Interpreting Scripture (or BIA1827 Honors) or MIN2016 Biblical Interpretation for Study	2
BIB4360	Systematic Theology (or BIB4825 Honors) or BIB4365 Historical Theology or BIB4460 Biblical Theology (or BIB6312 for Dual Degree B.A./M.Div. program).....	4
	Theological Philosophy (see page 42)	2
LDR1015	Leadership for Transformation (or LDR1825 Honors)	4
LDR4425	Leading with Courage and Calling (or LDR4825 Honors).....	2

SENIOR TRANSFER (90+ transferable credits) **10–11 cr**

BIA1007	Christian Thinking & Living (or BIB1826 Honors).....	2
BIA1015	Interpreting Scripture (or BIA1827 Honors) or MIN2016 Biblical Interpretation for Study	2
BIB4360	Systematic Theology (or BIB4825 Honors) or BIB4365 Historical Theology or BIB4460 Biblical Theology (or BIB6312 for Dual Degree B.A./M.Div. program).....	4
LDR4415	The Self-aware Leader	0–1
LDR4425	Leading with Courage and Calling (or LDR4825 Honors).....	2

Certificates, Competencies, Majors, Minors

Students pursuing baccalaureate degree programs must declare a primary academic major (see pages 47–48) and satisfy the appropriate core curriculum requirements (see pages 42–43). At least 50% of the credits for a major must be completed from University of Northwestern.

Bible (Second Major)

Students may earn a “second major” in Bible by completing specific Core Curriculum courses plus 6 additional credits of Bible Exposition for a total of 30 credits. Requirements for the second major in Bible are listed on page 130. This is not a stand-alone major and exists only and explicitly as a second major for current Traditional Undergraduate and Dual Enrollment students.

Transfer students may choose to pursue the second major in Bible, but are required to complete all required courses as listed on page 130.

Note: A minimum of 50% of major coursework must be completed from Northwestern.

Certificate

A certificate consists of 12-15 credits on a relatively freestanding body of knowledge and skills, therefore, representing the achievement of a well-defined domain.

A minimum of 6 credits in a certificate must be unique to that certificate when compared to a student’s major(s), minor(s), other certificate(s), or core curriculum. For exceptions, see the Registrar.

Competencies

Competencies may be demonstrated in the following areas of the core curriculum. If competencies are successfully established, students must substitute free electives for these credits as needed to reach 125 graduation credits. For BIB2005 and BIB2008, demonstrating competency results in credit for the course.

- **FOREIGN LANGUAGE**
Completion of three years of one foreign language during high school, subject to minimum grade standards (i.e., B- average or above), or department exam.
- **BIB2005 SURVEY OF THE OLD TESTAMENT**
Score of 71% or above on two departmental examinations (part 1 and part 2), resulting in credit for the course. Exams may only be taken one time each.
- **BIB2008 NEW TESTAMENT HISTORY & LITERATURE**
Score of 71% or above on departmental examination, resulting in credit for the course. Exam may only be taken one time.
- **COMPETENCY EXAMINATIONS FOR THE FOLLOWING COURSES ARE AVAILABLE THROUGH THE DEPARTMENT OF MUSIC & THEATRE**
Score of 80% or above on departmental examination fulfills the requirement, but does not earn credit.

MTC1000 MUSIC THEORY FUNDAMENTALS
MTC1001 MUSIC THEORY I: HARMONIC FOUNDATIONS
MTC1003 SIGHT SINGING AND EAR TRAINING I
MTC2004 SIGHT SINGING AND EAR TRAINING II
MTC2112 MUSIC THEORY II: DIATONIC PRACTICE
MTC3101 MUSIC THEORY III:
CHROMATIC AND JAZZ-POP HARMONY
MTC3102 MUSIC THEORY IV: PRACTICES AFTER 1875
MTC3103 SIGHT SINGING AND EAR TRAINING III
MTC3104 SIGHT SINGING AND EAR TRAINING IV
MUS1075 INTRODUCTION TO MUSIC

Credits – Jointly Applicable

Credits may be applied to only one category in the core curriculum or in a student’s academic program. Any applicable core curriculum coursework may be applied to a minor. For information on double-counting in more than one academic major, see Multiple Majors (page 46).

Eligibility for Honors Courses

Students with ACT 27/SAT1280 Composite score are eligible to take honors courses.

English & Reading Placement

RDG0009 College Reading Strategies is required of new students with ACT Reading scores of 17 or below (SAT EBRW score of 480 or below or CLT Verbal Reasoning score of 18 or below). If standardized test scores are unavailable and the student’s high school GPA is 2.66 or below, the student will be required to take RDG0009.

New freshmen and transfers may register for English composition courses according to the following guidelines:

ACT English or ACT English/Writing Test Score	SAT Evidence-Based Reading and Writing Test Score	SAT Writing and Language Test Score	English Course
18 & below	500 & below	25 & below	ENG1005
19–26	510–690	26–32	ENG1105
27 & above	700 & above	33 & above	ENG1825

CLT Grammar/Writing Test Score	High School GPA (if standardized test scores are unavailable)	English Course
20 & below	2.66 & below	ENG1005
21 & above	2.67 & above	ENG1105
—	3.7 & above	ENG1825

Foreign Language

The Bachelor of Arts degree requires foreign language competency through the second semester of college credit (1002-level in modern foreign languages, 2002-level in Greek, Hebrew, or Latin and 30X2-level in other ancient and classical languages). Competency may be achieved by completion of language courses from Northwestern, by transfer of equivalent credits from another college, by means of standardized examinations (AP, IB, CLEP, DANTES), or by way of high school language study.

Northwestern offers beginning-level courses in Chinese, Greek, Hebrew, Latin and Spanish and, when possible, some beginning-level courses in other languages (e.g., Arabic, Russian). A major in Spanish and minors in Ancient and Classical Languages, Chinese Studies, Modern Languages and Spanish are offered.

Transfer credit may be in the above languages or in other recognized foreign languages. In this regard, American Sign Language is considered as an approved foreign language.

CERTIFICATES, COMPETENCIES, MAJORS, MINORS

Northwestern accepts credits awarded for Minnesota Bilingual and Multilingual Seals and World Language Proficiency Certificates.

- Students must request the credits upon UNW enrollment and within three academic years of graduation from high school.
- Credit for SPA1001 and SPA1002 will be awarded to those who earn the World Language Proficiency Certificate in Spanish. These students qualify to enroll in SPA2101.
- Students who earn the Gold or Platinum Seal in Spanish will earn credit for SPA1001 and SPA1002, plus 4 (Gold) or 8 (Platinum) elective credits. These students qualify to enroll in SPA2101.
- Students who earn the Gold or Platinum Seal in Spanish may take the UNW Spanish Placement Exam to have their elective credits count toward SPA2101 and SPA2102.
- For other languages, including those not offered at UNW (e.g., Hmong), credits earned through a Gold or Platinum Seal or World Language Proficiency Certificate would be awarded on a similar basis: plus 4 (Gold) or 8 (Platinum) elective credits.
- To learn details about Minnesota Bilingual and Multilingual Seals and World Language Proficiency Certificates, see the Minnesota Department of Education's FAQ Bilingual or Multilingual SEAL and World Language Certificates found on <https://education.mn.gov/MDE/dse/stds/world/>.

Completion of three years of one foreign language during high school establishes 1002-level foreign language proficiency, subject to minimum grade standards (i.e., B- average or higher). If competency is demonstrated by high school language study, credits are not awarded, but the student is allowed an equal number of additional elective credits.

Students for whom English is a second language will meet the B.A. foreign language requirement by achieving a minimum grade of C- in ENG1105/1825, ENG2205/2825, and SPE1075/1825. Students who wish to have their English language learning recognized as a second language will submit their request through a Non-Native Speakers of English Verification form to be verified by the ESL Education Coordinator.

SPECIFIC PROGRAM REQUIREMENTS ARE GIVEN ON PAGES 53–141.

Mathematics Placement

Students will register for the mathematics course most appropriate for their respective major(s) (see below listing of majors). Students who do not meet the recommended or required ACT mathematics score are encouraged to seek guidance from their academic advisor.

Accounting, Business Administration, Finance, International Business, Cybersecurity & Information Systems, Marketing: MAT1035 Business Mathematics. Students with ACT mathematics score of 28 or above [SAT mathematics score of 650 or above] may take MAT2121 Calculus and Analytical Geometry I in place of MAT1035.

Biology: MAT2055 or higher

Communication Studies and Public Relations Majors: MAT2055: minimum ACT mathematics score of 18 [SAT mathematics score of 470] or PSY3208: prerequisite of ACT mathematics score of 18 or above (SAT mathematics score of 470 or above) or passing grade in MAT0008

Biochemistry, Computer Science, Mathematics, and Mathematics Education: MAT2121: prerequisite of B- or better in MAT1126 or ACT mathematics score of 26 or above (SAT mathematics score of 610 or above) or achieve passing score on mathematics placement exam

Criminal Justice and Psychology: PSY3208: prerequisite of PSY2108 and ACT mathematics score of 18 or above (SAT mathematics score of 470 or above) or passing grade in MAT0008

Early Childhood Education and Elementary Education: MAT1006: minimum ACT mathematics score of 18 [SAT mathematics score of 470] or successful completion of MAT0008

Engineering: MAT2121: prerequisite of B- or better in MAT1126 or ACT mathematics score of 26 or above (SAT mathematics score of 610 or above) or achieve passing score on mathematics placement exam. If MAT2121 has been fulfilled, then MAT2122.

Health Sciences: MAT2055: minimum ACT mathematics score of 18 [SAT mathematics score of 470]

All other majors: MAT1005 or any other higher-numbered mathematics course(s) which total at least 2 credits and which fulfill the core curriculum outcomes for mathematics. MAT0008 may not be used to satisfy core curriculum mathematics requirement in combination with any other course.

Minor and/or Electives

Development of a minor (minimum of 16 credits) allows the student to pursue concentrated study in an area of special interest. The number of credits of core curriculum coursework applied to the minor is not restricted. A minimum of 50% of the credits in a minor must be unique to that minor when compared to a student's major(s) or other minor(s). For exceptions, see the Registrar. A minimum of 50% of the coursework in a minor must be completed from University of Northwestern.

Students who add or change a minor(s) must meet all requirements for the new minor(s) as described in the most recently published catalog at the time the Curriculum Change Request form or the Re-enrollment form is submitted to the Registrar's Office.

Electives are chosen by the student from any course area.

Multiple Majors

A student may graduate with more than one academic major under the following conditions:

1. There must be a minimum of 20 credits unique to each major;
2. All prerequisites, supporting courses and departmental requirements for each major must be completed.

Transitional Admission & Study Strategies

STS0009 Study Strategies is required of all new students admitted into the Transition-to-University Program (see page 14).

TRADITIONAL UNDERGRADUATE CREDIT REQUIREMENTS

Traditional Undergraduate Credit Requirements

BACHELOR'S DEGREES MAJORS	CORE CURRICULUM	MAJOR	ELECTIVES*	FOREIGN LANGUAGE**	TOTAL
Accounting [#]	57	70	–	–	127
Animation & Illustration	55	50	20	–	125
Art	55	43	27	–	125
Biblical & Theological Studies [#]	55	34	20	16	125
Biochemistry	55	49–50	20–21	–	125
Biology ^{##}	55	49–58	12–21	–	125
Business Administration ^{# ##}	57	60–62	6–8	–	125
Communication Arts/Literature Education	57	72–75	–	–	129–132
Communication Studies	57	40	28	–	125
Computer Science	55	49	21	–	125
Criminal Justice ^{##}	57	47–51	17–21	–	125
Cybersecurity & Information Systems ^{##}	55	50	20	–	125
Data Analytics	55	49	21	–	125
Early Childhood Education	59	71	–	–	130
Elementary Education ^{##}	59	68–83	–	–	127–142
Engineering ^{##}	55	80	–	–	135
English ^{##}	55	35–50	18–20	0–16	125
English as a Second Language Education	57	64	–	8	129
Environmental Science and Business ^{##}	55	49–52	18–21	–	125
Finance ^{# ##}	57	60	8	–	125
Graphic Design	55	50	20	–	125
Health Sciences	55	46–47	23–24	–	125
History	55	42	28	–	125
Intercultural Studies ^{# ##}	55	47–48	22–23	–	125
Interdisciplinary Studies	55	48	22	–	125
International Business [#]	57	58	–	16	131
Kinesiology ^{##}	55	37–51	19–33	–	125
Marketing ^{# ##}	57	58–60	8–10	–	125
Mathematics, Applied	55	49	21	–	125
Mathematics Education	59	68	–	–	127
Media Production ^{##}	55	46–48	22–24	–	125
Ministry ^{# ##}	55	46	24	–	125
Music, Composition (B.Mus.)	55	66–72	0–4	–	125–127
Music	55	39–45	25–31	–	125
Music Education (B.M.E.) ^{##}	57	87–97	–	–	144–154
Music—Music Ministry Emphasis	55	42–47	23–28	–	125
Music Performance (B.Mus.) ^{##}	55	63–72	0–7	–	125–127
Nonprofit Leadership [#]	55	46–50	20–24	–	125
Nursing	55	75	–	–	130
Pastoral Ministry [#]	55	49–50	20–21	–	125
Philosophy	55	32	30	8	125
Physical Education	59	72	–	–	131

TRADITIONAL UNDERGRADUATE CREDIT REQUIREMENTS

Traditional Undergraduate Credit Requirements (continued)

BACHELOR'S DEGREES MAJORS	CORE CURRICULUM	MAJOR	ELECTIVES*	FOREIGN LANGUAGE**	TOTAL
Physical Education & Health	59	89	–	–	148
Politics, History, and Economics	55	50	20	–	125
Psychology##	55	44	26	–	125
Public Relations	57	39–41	27–29	–	125
Social Studies Education	57	76	–	–	133
Spanish##	55	34–36	34–36	–	125
Spanish Education##	57	78	–	–	135
Theatre**	55	50	20	–	125
Visual Arts Education	57	74	–	–	131
Youth and Emerging Adult Studies# ##	55	46	24	–	125
ASSOCIATE DEGREES	CORE CURRICULUM	MAJOR	ELECTIVES	FOREIGN LANGUAGE	TOTAL
Associate of Arts & Bible	51	–	9	–	60
Associate of Arts in Liberal Studies	35	15 ¹	10	–	60
Associate in Applied Science & Bible	30 ²	30	–	–	60
CERTIFICATE PROGRAMS	CORE CURRICULUM	MAJOR	ELECTIVES	FOREIGN LANGUAGE	TOTAL
Bible	30 ³	–	–	–	30

1. PROGRAM IS STRUCTURED TO PROVIDE A CONCENTRATION, NOT A MAJOR.
2. FOR A.A.S.B. CORE CURRICULUM DISTRIBUTION REQUIREMENTS, SEE SPECIFIC PROGRAM REQUIREMENTS.
3. COMPETENCY IN READING AND COMPOSITION MUST BE DEMONSTRATED. SEE PAGE 45.

* ELECTIVES MAY INCREASE DUE TO ADJUSTMENTS FOR PROPORTIONAL CORE CURRICULUM REQUIREMENT

DUAL DEGREE PROGRAM AVAILABLE

CONCENTRATIONS, EMPHASES, SPECIALIZATIONS, TRACKS, OR LICENSURE ENDORSEMENTS AVAILABLE

Academic Program Summary

Bachelor's Degree Programs

Majorpage

Accounting*	100	Kinesiology**	94–95
Animation & Illustration	54	Marketing* **	105
Art	55	Mathematics, Applied	87
Bible (second major only)	45	Mathematics Education	118
Biblical & Theological Studies	128–130	Media Production**	58–59
Biochemistry	81	Ministry* **	137–138
Biology**	82	Music	72
Business Administration* **	101–102	Music, Composition (B.Mus.)	71
Communication Arts/Literature Education	112	Music Education (B.M.E.)**	74–75, 119–120
Communication Studies	57	Music—Music Ministry Emphasis	73
Computer Science	88	Music Performance (B.Mus.)**	76
Criminal Justice**	96	Nonprofit Leadership*	139
Cybersecurity & Information Systems**	90	Nursing	125–127
Data Analytics	89	Pastoral Ministry*	140
Early Childhood Education	113	Philosophy	130
Elementary Education**	114–116	Physical Education	121
Engineering**	91	Physical Education and Health	121
English**	63–66	Politics, History, and Economics	69
English as a Second Language Education	117	Psychology**	97
Environmental Science and Business**	85	Public Relations	61
Finance* **	103	Social Studies Education	122
Graphic Design	56	Spanish**	78
Health Sciences	86	Spanish Education**	123
History	68	Theatre**	77
Intercultural Studies* **	135–136	Visual Arts Education	124
Interdisciplinary Studies	92	Youth and Emerging Adults Studies* **	142–143
International Business*	104		

*Dual Degree Program Available

**Concentrations, Emphases, Specializations, Tracks, or Licensure Endorsements Available

Associate Degree & Certificate Programs

Associate in Applied Science & Bible

Media Production 62

Associate of Arts & Bible 131–132

Associate of Arts in Liberal Studies 93

Certificate in Bible 133

Note: All majors include required courses designated as having “written communication emphasis” or “oral communication emphasis.” These are identified by the codes “[WCE]” and “[OCE]”, respectively, in the list of requirements for each major. Any such course is understood to have the following prerequisites:

- Written communication emphasis — ENG2205 Critical Thinking and Writing or ENG2825 Honors Critical Thinking and Writing;
- Oral communication emphasis — SPE1075 Public Speaking or SPE1825 Honors Public Speaking. Both designations may apply to the same course.

ACADEMIC PROGRAM SUMMARY

Minors

Minor	page #
Accounting	100
Ancient and Classical Languages	130
Animation	54
Art	55
Bible	130
Biology	84
Business Administration	102
Chemistry	84
Child Development	113
Children and Family Ministry	143
Chinese Studies	79
Coaching	95
Communication	57
Criminal Justice	96
Cybersecurity	90
Dance	77
Data Analytics	89
Design	56
English	67
Entrepreneurship	102
Environmental Science	84
Event Planning	61
Finance	103
Health Education	122
History	69
Illustration	54
Intercultural Studies	136
International Studies	79
Journalism	59
Leadership	106
Linguistics	67
Literature	67
Marketing	105
Mathematics, Applied	88
Media Production	59
Ministry	138
Modern Languages	79
Music	77
Nonprofit Leadership	139
Philosophy	130
Physical Education	122
Political Science	69
Pre-Athletic Training	95
Professional Writing	60
Psychology	97
Public Relations	61
Science	84
Science and Theology	84, 130
Social Justice	143
Songwriting	77
Spanish	79
Special Education	124
Speech	61
Sport Communication	59
Teaching English to Speakers of Other Languages	79
Theatre	77
Writing	67
Youth and Emerging Adult Ministry	143

Study Abroad and Off-Campus Programs

See pages 10, 20–21, 38–39, 210–213.

Traditional Undergraduate Academic Colleges

The traditional undergraduate curriculum and faculty of University of Northwestern are divided into three Colleges.

College of Arts & Humanities

Dean: Kirk D. Moss, Ph.D.

Department of Art & Design	PAGE 54
Chair: John A. Printy, MFA	
Department of Communication	PAGE 57
Chair: Mark H. Seignious, M.A.	
Department of English & Literature	PAGE 62
Chair: Heather W. Peterson, Ph.D.	
Department of History & Related Fields	PAGE 66
Chair: Matthew L. Miller, Ph.D.	
Department of Music & Theatre	PAGE 68
Chair: Kirk D. Moss, Ph.D.	
Department of World Languages	PAGE 77
Chair: Matthew L. Miller, Ph.D.	

ACADEMIC COLLEGES

College of Behavioral & Natural Sciences

Dean: Daniel R. Crane, Ph.D.

Department of **Biology & Biochemistry** PAGE 80

Chair: Joanna R. Klein, Ph.D.

Department of **Computing, Data, & Mathematical Sciences** PAGE 86

Chair: TBD

Department of **Engineering** PAGE 90

Chair: Carrie A. Francis, Ph.D.

Department of **Interdisciplinary Studies** PAGE 92

Chair: Ronald A. Ginn, Ph.D.

Department of **Physical Education, Health, & Kinesiology** PAGE 94

Chair: Bradley D. Ruiter, B.S.

Department of **Psychology, Criminal Justice, &
Law Enforcement** PAGE 96

Chair: Melissa B. Mork, Psy.D.

College of Professional Studies

Dean: Susan E. Johnson, Ph.D.

School of **Business** PAGE 99

Assistant Dean: Jessa A. Nelson, MOL

School of **Education** PAGE 107

Assistant Dean: Lara J. Bronson, Ed.D.

School of **Nursing** PAGE 125

Assistant Dean: Ginger F. Wolgemuth, Ph.D., R.N.

School of **Theology & Ministry**

Department of **Biblical & Theological Studies** PAGE 128

Chair: Randy W. Nelson, Ph.D.

Department of **Christian Ministries** PAGE 132

Chair: Dale L. Lemke, Ph.D.